

Motor Vehicle Information Sheet — United States

Mirrors IRS Schedule C, Part IV — Information on Your Vehicle

Your Information

Your name

Business name

Tax year

Vehicle (year / make / model)

If you used more than one vehicle for business during the year, print a separate copy of this sheet for each additional vehicle.

Information on Your Vehicle (Schedule C, Part IV)

Complete this section only if you're claiming car or truck expenses and are not required to file Form 4562 for this business.

43. When did you place your vehicle in service for business purposes? (mm/dd/yyyy)

44. Total miles driven this year for:

a. Business

b. Commuting

c. Other

45. Was your vehicle available for personal use during off-duty hours?

Yes

No

46. Do you (or your spouse) have another vehicle available for personal use?

Yes

No

47a. Do you have evidence to support your deduction?

Yes

No

47b. If "Yes," is the evidence written?

Yes

No

Standard Mileage Rate Calculation (if using this method)

Some tax years use a single IRS rate all year. Other years — including 2026 — have a rate that changes mid-year. Confirm the rate(s) for your tax year at irs.gov/tax-professionals/standard-mileage-rates, then complete each period below.

2026 reference: Jan 1–Jun 30 = 72.5 cents/mile; Jul 1–Dec 31 = 76 cents/mile (IRS Announcement 2026-11, modifying Notice 2026-10).

Period 1

= \$

Period 2

= \$

Total standard mileage deduction (Period 1 + Period 2)

= \$

Notes for Your Accountant

Anything else your accountant should know? (e.g. vehicle purchased or sold mid-year, trade-in, multiple businesses using the same vehicle)

Heightly (heightly.ai) provides this worksheet to help you organize records for your accountant or tax preparer. It is not tax advice. Consult a qualified professional about your specific situation.

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